

CURRICULUM PROGRESS GUIDE

The Curriculum Progress Guide, found in the Program Masters and also on the *Reproducible Materials* flash drive, contains a full listing of all content areas covered in the Curriculum. Each student should have his or her own copy to be placed behind the corresponding tab in the Program Data book and used to record progress in each area. The student's Curriculum Progress Guide travels with the student from grade to grade in order to provide a continuous record of his or her learning progress.

Information recorded on each student's guide can be used to create IEPs and show that IEP goals are being met. As the Curriculum Progress Guide travels with the student from grade to grade, it helps to promote continuity of progress throughout the student's entire school experience. The guide is also useful for meetings with parents or guardians as it gives a clear picture of their child's learning achievements.

PROGRESS GUIDE

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FUNCTIONAL READING

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|-----------------------------|-------------|----------------|------------|-----------|
| | A—Name Identification | Level 1 | | | Yes No |
| | B—Sight Words (Phase I) | Level 2 | | | Yes No |
| | C—Sight Words (Phase II) | Level 3 | | | Yes No |
| | D—Sight Word Comprehension | Level 3 | | | Yes No |
| | E—Finding Information | Levels 4, 5 | | | Yes No |
| | F—Applying Information | Levels 4, 5 | | | Yes No |
| | G—Current Events (Phase I) | Level 4 | | | Yes No |
| | H—Current Events (Phase II) | Level 5 | | | Yes No |

TECHNOLOGY

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|--------------------------------------|---------------|----------------|------------|---------------|
| | ALL—Managing Accessibility Options | N/A | | | Yes No |
| | A1—Using a Tablet for Leisure | Level 1a | | | Yes No |
| | B1—Using a Tablet for Daily Tasks | Level 1a | | | Yes No |
| | A2—Answering Calls | Level 1b | | | Yes No |
| | B2—Making Calls | Level 1b | | | Yes No |
| | C2—Making Emergency Calls | Level 1b | | | Yes No |
| | D2—Texting | Level 1b | | | Yes No |
| | A3—Matching Letters | Levels 1c, 1d | | | Yes No |
| | B3—Typing | Level 2 | | | Accuracy: __% |
| | C3—Operating a Computer | Level 3 | | | Yes No |
| | D3—Emailing | Level 3, 4 | | | Yes No |
| | E3—Safe/Appropriate Online Practices | Level 4 | | | Yes No |
| | F3—Using the Internet | Level 4 | | | Yes No |
| | G3—Using Social Media | Level 4 | | | Yes No |

WRITING

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|-----------------------------------|-------------|----------------|------------|-----------|
| | A—Personal Information (Phase I) | Level 1 | | | Yes No |
| | B—Personal Information (Phase II) | Level 1 | | | Yes No |
| | C—Check Writing | Levels 2, 4 | | | Yes No |
| | D—Filling Out Forms | Level 3 | | | Yes No |

TIME TELLING

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|-----------------------------|------------|----------------|------------|-----------|
| | A—Using a Schedule | N/A | | | Yes No |
| | B—Matching Time | Level 1 | | | Yes No |
| | C—By Hours | Level 2 | | | Yes No |
| | D—By Half Hours | Level 3 | | | Yes No |
| | E—By Quarter Hours | Level 4 | | | Yes No |
| | F—By Five-Minute Increments | Level 5 | | | Yes No |
| | G—By the Minute | Level 6 | | | Yes No |

TIME MANAGEMENT

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|---------------------------|------------|----------------|------------|-----------|
| | A—Time Tracking | Levels 1–6 | | | Yes No |
| | B—Transportation Planning | Levels 2–6 | | | Yes No |
| | C—Managing a Calendar | Levels 3–6 | | | Yes No |
| | D—Managing Contacts | Levels 3–6 | | | Yes No |
| | E—Scheduling Appointments | Levels 3–6 | | | Yes No |

MONEY MATH—FLOW CHART 1: CALCULATOR

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|----------------------------------|------------|----------------|------------|-----------|
| | A1—Entering Numbers | Level 1 | | | Yes No |
| | B1—Entering Prices | Level 2 | | | Yes No |
| | C1—Adding Prices | Level 3 | | | Yes No |
| | D1—Subtracting Prices | Level 3 | | | Yes No |
| | E1—Using a Prepaid Shopping Card | Level 3 | | | Yes No |

MONEY MATH—FLOW CHART 2: BILLS

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|-------------------------------------|------------|----------------|------------|-----------|
| | A2—Matching Bills | Level 1 | | | Yes No |
| | B2—Comparative Shopping | Level 2–7 | | | Yes No |
| | C2—Next-Dollar Strategy (Phase I) | Level 2 | | | Yes No |
| | D2—Next-Dollar Strategy (Phase II) | Level 3 | | | Yes No |
| | E2—Next-Dollar Strategy (Phase III) | Level 4 | | | Yes No |
| | F2—Next-Dollar Strategy (Phase IV) | Levels 5–7 | | | Yes No |
| | G2—Over-the-Amount | Levels 5–7 | | | Yes No |

MONEY MATH—FLOW CHART 3: COINS

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|--------------------------------|------------|----------------|------------|-----------|
| | A3—Matching Coins | Level 1 | | | Yes No |
| | B3—Matching and Counting Coins | Level 2 | | | |
| | C3—Counting Coins | Level 2 | | | Yes No |
| | D3—Counting Coin Combinations | Level 3 | | | Yes No |
| | E3—Counting Exact Change | Level 4 | | | Yes No |
| | F3—Counting Over-the-Amount | Level 5 | | | Yes No |

BUDGETING AND BANKING

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|--------------------|------------|----------------|------------|-----------|
| | Making Deposits | N/A | | | Yes No |
| | Transferring Money | N/A | | | Yes No |
| | Managing Finances | N/A | | | Yes No |

COMMUNITY-BASED TRAINING

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|------------------------------------|------------|----------------|------------|-----------|
| | Street Crossing | N/A | | | Yes No |
| | Using Transportation | N/A | | | Yes No |
| | Community Safety | N/A | | | Yes No |
| | Using a Vending Machine | N/A | | | Yes No |
| | Using an ATM for Withdrawals | N/A | | | Yes No |
| | Using an ATM for Deposits | N/A | | | Yes No |
| | Grocery Shopping | N/A | | | Yes No |
| | Grocery Shopping with a Calculator | N/A | | | Yes No |
| | Clothes Shopping | N/A | | | Yes No |
| | Eating Out (Restaurant) | N/A | | | Yes No |
| | Eating Out (Fast Food) | N/A | | | Yes No |

INDEPENDENT SKILLS

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|---|------------|----------------|------------|-----------|
| | Picture Identification (Communication) | N/A | | | Yes No |
| | Greeting (Social Skills) | N/A | | | Yes No |
| | Using the Bathroom (Personal Management) | N/A | | | Yes No |
| | Break Choices (Community and Recreation) | N/A | | | Yes No |
| | Checking a Schedule (Prevocational Skills) | N/A | | | Yes No |

PREVOCATIONAL

| Current Level ✓ | Curriculum | PLOP Level | Date Initiated | Date Ended | Mastered? |
|-----------------|------------------------------------|------------|----------------|------------|-----------|
| | Filing | N/A | | | Yes No |
| | Data Entry | N/A | | | Yes No |
| | Taking Messages | N/A | | | Yes No |
| | Giving Change | N/A | | | Yes No |
| | Getting Started at Work | N/A | | | Yes No |
| | Job Sample #1–Taking Coffee Orders | N/A | | | Yes No |
| | Job Sample #2–Mail Delivery | N/A | | | Yes No |
| | Job Sample #3–Marketing | N/A | | | Yes No |