

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Functional Reading A	Name Identification	Insert the PLACE HOLDER target. Once you finish the configuration process, you will be able to go back and add customized targets. Make the targets the student's first and last name.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 1 to work on first name only or 2 to work on first and last name simultaneously.	Select 3 to track the student's name written in all 3 forms (i.e., all uppercase, first letter capped, cursive).	N/A	Customize notes as needed.	You need to click Next and finish the initial program configuration before you can add Custom Targets (see Quick Reference Sheet) with the student's first and last name.
Functional Reading B	Sight Words (Phase I)	Select sight words from the words provided or add customized sight words appropriate for your individual student.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select the number of words you want your student to work on during a session.	Select 3 to track words written in all three forms (i.e., all uppercase, first letter capped, all lowercase).	N/A	Customize notes as needed.	Remember to add Custom Targets/sight words as you individualize for each student.
Functional Reading C	Sight Words (Phase II)	Select sight words from the words provided or add customized sight words appropriate for your individual student.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select the number of words you want your student to work on during a session.	Select 3 to track words written in all three forms (i.e., all uppercase, first letter capped, all lowercase).	N/A	Customize notes as needed.	Remember to add Custom Targets/sight words as you individualize for each student.
Functional Reading D	Sight Word Comprehension	Select the PLACE HOLDER target. Next, select the sight word lists the student is working on from the targets provided and/or add customized lists appropriate for your individual student.	Natural Environment	On	What percentage does your student need in order to master this?	For how many days?	Select 1. The PLACE HOLDER will allow you to select the specific sight word lists the student is working on for each session.	Select 1.	You do not need to select a prompt for this program.	Consider adding a note requesting staff indicate which worksheet/activity your student is working on under session Comments.	IMPORTANT: To ensure the Place Holder never meets criteria, always select 1 correct and 1 incorrect. This will not affect your data.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Functional Reading E	Finding Information	For this Program, you will give your student a worksheet/activity to complete. The target is generic due to the varying number of questions per worksheet/activity. Simply select Finding Information Question(s) as your target. Once your student is finished, you will enter the total correct and incorrect in order to generate an overall score.	Natural Environment	On	What percentage does your student need in order to master this?	For how many days?	Select 1.	Select 1. This will allow you to type in the number of questions the student answered correctly and incorrectly, generating an overall percentage for that activity.	You do not need to select a prompt for this program.	Consider adding a note requesting staff indicate which worksheet/activity your student is working on under session Comments.	If you prefer, you can add worksheet/activity titles as Custom Targets in order to assign data to specific activities. For example, instead of the generic Finding Information Question(s), you could add Restaurant Hours, Sports Equipment, Social Activities, etc. Create a PLACE HOLDER in order to select just the specific worksheet/activity you are working on for that session.
Functional Reading F	Applying Information	For this Program, you will give your student a worksheet/activity to complete. The target is generic due to the varying number of questions per worksheet/activity. Simply select Applying Information Question(s) as your target. Once your student is finished, you will enter the total correct and incorrect in order to generate an overall score.	Natural Environment	On	What percentage does your student need in order to master this?	For how many days?	Select 1.	Select 1. This will allow you to type in the number of questions the student answered correctly and incorrectly, generating an overall percentage for that activity.	You do not need to select a prompt for this program.	Consider adding a note requesting staff indicate which worksheet/activity your student is working on under session Comments.	If you prefer, you can add worksheet/activity titles as Custom Targets in order to assign data to specific activities. For example, instead of the generic Applying Information Question(s), you could add Dinner Outing, Movie Outing, Bank Outing, etc. Create a PLACE HOLDER in order to select just the specific worksheet/activity you are working on for that session.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Functional Reading G	Current Events	Select the "WH" questions your student will be working on. It is recommended you begin with <i>where</i> , <i>when</i> , and <i>who</i> before introducing <i>what</i> and <i>why</i> .	Natural Environment	Off	What percentage does your student need in order to master this?	For how many days?	Select the number of "WH" questions you want your student to work on during a session. It is recommended you work on different "WH" questions simultaneously.	Select 1. You will be able to add additional trials as needed when running the program. For example, if you have more than one <i>who</i> question in a comprehension activity, you can add another trial under <i>who</i> for that session.	You do not need to select a prompt for this program.	Customize notes as needed.	Because you can assign rules to <i>where</i> , <i>when</i> , and <i>who</i> , they are easier to teach than <i>what</i> and <i>why</i> . As a result, some students might experience more success beginning with these three questions. Add additional comprehension questions as Custom Targets as you individualize for each student.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Order Type	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Technology ALL	Managing Accessibility Options	Use the PLACE HOLDER to begin with then add Custom Targets to indicate the specific accessibility options your student is using or learning to use.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select the total number of accessibility options your student is working on throughout the day.	Select 1 and take data at the end of the day. Use a (+) to indicate the student is using that accessibility option independently throughout the day and a (-) when prompts or reminders are needed. NOTE: another option would be to add more concurrent trials and take data throughout the day.	N/A	Make a note to indicate which other programs these targets are embedded within.	
Technology A1	Using a Tablet for Leisure	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Technology B1	Using a Tablet for Daily Tasks	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.

## Technology (Phone)

## Recommended Program Configuration - **SECONDARY LEVEL**

Program Title	Subtitle	Target Tips	Data Acquisition Type	Order Type	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Technology A2	Answering Calls	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Technology B2	Making Calls	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Technology C2	Making Emergency Calls	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Technology D2	Texting	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Order Type	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Technology A3	Matching Letters	Use the Assessment Dashboard to determine which letters to start with.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select the number of letters you want your student to work on during a session.	Select the number of times you will present each letter per session. NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	Remember you can add uppercase letters, combination letters, and lowercase letters all as targets at the same time and adjust the Concurrent Target number and order so it makes sense for your student. This way, once a student masters uppercase letters, for example, the combination letters will automatically be added as targets and so on.
Technology B3	Typing	Select one speed and one accuracy goal as your targets (e.g., 5-11 WPM with 80%-90% accuracy). Use the Assessment data to determine where to begin.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 2 in order to track speed and accuracy.	Select 1.	N/A	Indicate the amount of time the student should set the timer for.	If your student scores over 80% and you would like him or her to increase typing speed and/or accuracy, assign this program.
Technology C3	Operating a Computer	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Technology D3	Emailing	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Order Type	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Technology E3	Safe and Appropriate Online Practices	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Technology F3	Using the Internet	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Technology G3	Using Social Media	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Writing A	Personal Information (Phase I)	Select the PLACE HOLDER target. Next, select personal information from the targets provided.	Natural Environment	On	What percentage does your student need in order to master this?	For how many days?	Select 1. The PLACE HOLDER will allow you to select the specific section(s) the student is working on for each session.	Select 1.	You do not need to select a prompt for this program.	Indicate whether the student is tracing, using a model, or independent in writing personal information.	IMPORTANT: To ensure the Place Holder never meets criteria, always select 1 correct and 1 incorrect. This will not affect your data.
Writing B	Personal Information (Phase II)	Select the PLACE HOLDER target. Next, select personal information from the targets provided.	Natural Environment	On	What percentage does your student need in order to master this?	For how many days?	Select 1. The PLACE HOLDER will allow you to select the specific section(s) the student is working on for each session.	Select 1.	You do not need to select a prompt for this program.	Customize notes as needed.	IMPORTANT: To ensure the Place Holder never meets criteria, always select 1 correct and 1 incorrect. This will not affect your data.
Writing C	Check Writing	Select the PLACE HOLDER target. Next, select the check writing practice sheets your student is working on from the targets provided.	Natural Environment	On	What percentage does your student need in order to master this?	For how many days?	Select 1. The PLACE HOLDER will allow you to select the specific Practice Sheet(s) the student is working on for each session.	Select 1.	You do not need to select a prompt for this program.	Customize notes as needed.	Remember to add additional practice sheets as Custom Targets as you individualize for each student. IMPORTANT: To ensure the Place Holder never meets criteria, always select 1 correct and 1 incorrect. This will not affect your data.



Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Writing D	Filling Out Forms	Select the PLACE HOLDER target. Next, select the section(s) of forms a student is working on.	Natural Environment	On	What percentage does your student need in order to master this?	For how many days?	Select 1. The PLACE HOLDER will allow you to select the specific section(s) the student is working on for each session.	Select 1.	You do not need to select a prompt for this program.	Customize notes as needed.	IMPORTANT: To ensure the Place Holder never meets criteria, always select 1 correct and 1 incorrect. This will not affect your data.

# Time Telling

## Recommended Program Configuration - **SECONDARY LEVEL**

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Time Telling A	Using a Schedule	Select both targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 2. First, track whether or not the student tells/matches the correct time. Second, track whether or not the student states/points to the corresponding activity.	The number of Concurrent Trials should match the number of activities on the student's schedule.	N/A	Customize notes as needed.	
Time Telling B	Matching Time (Analog)	Select the target.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 1.	Select the number of times you will present different times to match per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	
Time Telling C	Telling Analog Time	Use the Assessment Dashboard to determine what level target to begin with.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 1. This will allow your student to master one level (e.g., telling time by hours) before moving on to the next level (e.g., telling time by hours and half hours).	Select the number of times you will present different analog times per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	This lesson is sequenced in such a way that you are building on skills previously learned. As your student progresses from one target level to the next, be sure to continue to practice skills from prior levels.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Order Type	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Time Management A	Time Tracking	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Time Management B	Transportation Planning	Select both targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 2. First, track whether or not the student identifies the correct location and time of arrival. Second, track whether or not the student finds the correct next time.	Select the number of times you will present different scenarios per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	You do not need to teach in any particular order and you may switch between the two concurrent targets.
Time Management C	Managing a Calendar	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Time Management D	Managing Contacts	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Time Management E	Scheduling Appointments	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Calculator A1	Entering Numbers	Use the Assessment Dashboard to determine which target to begin with.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 2 to track both single and double digit numbers. Select 1 to track just single or double digit numbers.	Select 5 if you are tracking 2 Concurrent Targets. Select 10 if you are tracking one Concurrent Target.	N/A	Customize notes as needed.	
Calculator B1	Entering Prices	Select the targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 2.	Select 5.	N/A	Customize notes as needed.	You do not need to teach in any particular order and you may switch between the two.
Calculator C1	Adding Prices	Select all targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 4.	Select 5.	N/A	Customize notes as needed.	Adjust the number of Concurrent Trials depending on your student.
Calculator D1	Subtracting Prices	Select all targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 4.	Select 5.	N/A	Customize notes as needed.	Adjust the number of Concurrent Trials depending on your student.
Calculator E1	Managing Prepaid Cards	Select all targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 4.	Select 1.	N/A	Customize notes as needed.	This program could be set up as a task analysis if preferred.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Bills A2	Matching Bills	Select the targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 2. First, track whether or not the student matches the money on the shopping card. Second, track whether or not the student counts the money correctly.	Select the number of times you will present different amounts to match per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	
Bills B2	Comparative Shopping	Select all targets ensuring the PLACE HOLDER is in the first position. Add Custom Targets for any additional worksheets you create.	Natural Environment	On	What percentage does your student need in order to master this?	For how many days?	Select 1. The PLACE HOLDER will allow you to select the specific worksheet(s) the student is working on for each session.	Select 1.	You do not need to select a prompt for this program.	Customize notes as needed.	IMPORTANT: To ensure the Place Holder never meets criteria, always select 1 correct and 1 incorrect. This will not affect your data.
Bills C2	Next-Dollar Strategy	Use the Assessment Dashboard to determine what level target to begin with.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 1. This will allow your student to master one level (e.g., counting from \$0.01 to \$5.00) before moving on to the next level (e.g., counting by \$0.01 to \$10.00).	Select the number of times you will present different amounts per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	This lesson is sequenced in such a way that you are building on skills previously learned. As your student progresses from one target level to the next, be sure to continue to practice skills from prior levels.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Bills D2	Over-the-Amount	Select the target.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 1.	Select the number of times you will present different amounts per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Coins A3	Matching Coins	Select the targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 2. First, track whether or not the student matches coins to a coin sheet. Second, track whether or not the student matches coins to the vending cards.	Select the number of times you will present different coins to match per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	You do not need to teach in any particular order and you may switch between the two.
Coins B3	Matching and Counting Coins	Select the targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 2. First, track whether or not the student matches the coins. Second, track whether or not the student counts correctly.	Select the number of times you will present different coins to match and count per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	
Coins C3	Counting Coins	Use the Assessment Dashboard to determine what level target to begin with.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 1 to 4 depending on which coins you are working on.	Select the number of times you will present each coin per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	You do not need to teach in any particular order and you may switch between coins.
Coins D3	Counting Coin Combinations	Select all targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 7.	Select 1.	N/A	Customize notes as needed.	

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Coins E3	Counting Exact Change	Select the target.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 1.	Select the number of times you will present different amounts per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	
Coins F3	Counting Over-the-Amount	Select the target.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 1.	Select the number of times you will present different amounts per session (recommended 5-10). NOTE: You can practice as much as you'd like, but you do not need to take data beyond the first 10 trials.	N/A	Customize notes as needed.	



Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually?	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
ALL BUDGETING AND BANKING PROGRAMS	ALL	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Order Type	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
ALL COMMUNITY-BASED PROGRAMS	ALL	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.

# Independent Skills

## Recommended Program Configuration - **SECONDARY LEVEL**

Program Title	Subtitle	Target Tips	Data Acquisition Type	Order Type	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
ALL INDEPENDENT SKILLS PROGRAMS	ALL	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt <b>OR</b> Physical, Gesture, and Verbal	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually? or Data Acquisition Type	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Prevocational	Filing	Select the appropriate target(s).	Natural Environment	On	What percentage does your student need in order to master this?	For how many days?	Select 1.	Select 1. This will allow you to type in the number of names the student filed correctly and incorrectly, generating an overall percentage for that activity.	You do not need to select a prompt for this program.	Customize notes as needed.	
Prevocational	Data Entry	Select one speed and one accuracy goal as your targets (e.g., 5-11 WPM with 80%-90% accuracy).	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 2.	Select 1.	N/A	Customize notes as needed.	
Prevocational	Taking Messages	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.
Prevocational	Giving Change	Select all targets.	Probe	N/A	What percentage does your student need in order to master this?	For how many days?	Select 4.	Select 5.	N/A	Customize notes as needed.	Adjust the number of Concurrent Trials depending on your student.

Program Title	Subtitle	Target Tips	Data Acquisition Type	Input Data Manually? or Data Acquisition Type	Percentage Correct	Consecutive Sessions	Concurrent Targets	Concurrent Trials/ Minimum Number of Trials	Prompts Available	Notes	Tips
Prevocational	Getting Started at Work	Select all targets to begin with. Once you begin the program, you can adjust and customize targets as needed.	Task Analysis	Total Task	What percentage does your student need in order to master this?	For how many days?	N/A	N/A	Select Prompt.	Customize notes as needed.	Remember to customize targets/steps as you individualize for each student.